

Michigan Back Collaborative (MIBAC) Quality Improvement Participation Agreement for Clinicians

This agreement is to be on-file at the MIBAC Coordinating Center prior to May 26, 2023.

This agreement is between the following parties:

Practitioner Name:

Physician Organization Name:

Legal entity of participant's practice:

Requirements and Responsibilities for Participation in MIBAC Quality Improvement (2023)

Attend the training necessary to comply with requirements for patient enrollment, entry of demographic data points, and entry of clinical data points for the registry at time of PO (Physician Organization) enrollment and up to 2 additional times per year (virtual, as requested)

Keep PO leadership informed of progress and any barriers to your participation

Work with PO leadership to designate an administrative site-lead to manage compliance with the registry related tasks (this role may be shared by multiple practitioners as deemed appropriate by practitioner and/or PO leadership)

Site lead or designee attend meetings with PO leadership quarterly to review progress toward program requirements, as requested by PO leadership

Identify patients meeting the program specifications for acute low back pain and enroll them into the registry by submitting the patient's information and clinical data points (as specified, subject to change) to the CC within 2 business days of the initial visit for acute low back pain

Respond to periodic surveys regarding your experience with MIBAC and Quality Improvement at minimum of 1x per calendar year

Cooperate with efforts of the CC to audit program-related data and site visits, annually at minimum. Additionally, cooperation with remediation efforts in the event of a suboptimal chart review (audit) as determined by the MIBAC auditing team and/or Coordinating Center Leadership

Requirements and Responsibilities Administrative Site leads (2023)

Attend training to learn and review updates to the patient enrollment process

Attend meetings as requested with the PO steering committee delegate and your site's participating clinicians

Attend meetings as requested with PO leadership

Provide guidance to office or practice staff regarding the enrollment and data entry process

Provide guidance to designated office team member(s) regarding the enrollment and data entry process

Review and respond to communications from the Coordinating Center that related to changes in program requirements

Respond to requests from the Coordinating Center and/or your PO leadership for clarification on patient enrollment information within 2 business days

Attend bi-monthly meetings with the MIBAC auditing team as needed or as requested by the auditor

Cooperate with efforts of the CC to audit program-related data and site visits, annually at minimum

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I have read and understand the requirements and responsibilities stated above for myself as a participating practitioner, as well as those for my administrative site lead. I understand that it is my responsibility to monitor the performance of my site lead and abstractor in collaboration with PO leadership.

I agree to complete the training sessions required for data entry, and to reply to the MIBAC Coordinating Center and/or my PO leadership within 2 business days when contacted.

I agree to cooperate with audits / auditor a minimum of once per year and more frequently if remediation is required. Upon request, I will be present at audits. If information is requested by the MIBAC auditor, I will respond to the request within 48 hours and provide requested information within 10 business days.

By signing this document, I acknowledge that I am beginning participation in MIBAC Quality Improvement starting on September 1, 2023. I will begin enrolling patients on that date and will contact the MIBAC Coordinating Center at mibac@hfhs.org and my Physician Organization of any barriers to my participation.

Practitioner Signature: Date:

Authorized PO Signature: Date:

Please submit this form to your PO leader for submission to the Coordinating Center.

