

Notification of Annual MIBAC Chart Review

Thank you for your continued engagement in MIBAC. As part of QI participation, we need to complete an annual chart review within the next 30-60 days.

What is the purpose:

The chart review process helps ensure we are collecting accurate information in the patient registry, so that when we dive into data analysis we can trust the results we get. It allows the coordinating center to quickly determine trends in data entry and problem solve barriers to enrollment. It is not meant to be punitive or override your clinical judgement.

What to expect:

The chart review will be completed virtually by having you pull up the patient's chart on your computer while you share your screen with the MIBAC reviewer. The reviewer will go through values checked on the MIBAC clinical form to determine if the items match in the patient's chart. All enrollments since the last review (or within the last 12 months) will be reviewed, limited to 10 charts. We will not review every question on the clinical form, but approximately 5 values per chart.

Scheduling the chart review



- This email is the first notification you have been selected for an annual review. Please schedule the review using the calendly link **within the next 3 weeks**. Failure to complete the chart review could result in a 12 month pause in QI and VBR.
- If you need an extension or are unable to find an available date in the calendar that works, please notify us as soon as possible.
- The clinician does not need to be present if they approve of an office staff or other designee to represent them.

How to prepare



- Files for all enrolled patients must be available at the time of the review. *If you use paper charts, please notify us prior to the review.*
- Two weeks prior to the review, you will receive a confirmation and a list of patients to be reviewed (note: if enrollments occur after the confirmation they are also subject for possible review)
- Please make sure your computer has a working camera and microphone

Follow up



- Within 10 business days, you will receive a provider scorecard. If additional steps are needed, the coordinating center will provide further information.

If you have additional questions or concerns, please contact us as soon as possible.

